A confined space is:
1. Any space large enough and so configured that personnel can bodily enter and perform assigned work, and
2. Has limited or restricted means for entry or exit, and
3. The space is not designed for continuous occupancy.

UCSB Confined Space Program
Compliance Checklist

Department:_____**Unit:**_____

Supervisor:_____ **Date:**_____

Question	Yes	No	Action Required
Confined Space Program Applicability			
Do you supervise employees who work in or around confined spaces or have responsibilities for areas on campus that contain confined spaces?	☐	☐	If **no**, stop. Participation in UCSB's Confined Space Program is not required. If **yes**, you must ensure requirements of the campus Confined Space Program are met.
Space Classification and Labeling			
Have all the confined spaces that you are responsible for or your employees work in or around been classified as permit-required or non-permit-required?	☐	☐	If **no**, contact EHS Industrial Safety Program (ehs-industrialsafety@ucsb.edu) to schedule a confined space assessment.
Are the confined spaces that you are responsible for or your employees work in or around labeled with appropriate signage?	☐	☐	If **no**, contact EHS Industrial Safety Program (ehs-industrialsafety@ucsb.edu) for assistance in identifying proper signage.
Training			
Have all employees who work in or around confined spaces received appropriate documented confined space training?	☐	☐	If **no**, contact EHS Industrial Safety Program (ehs-industrialsafety@ucsb.edu) to help identify proper training.
Hazard Identification, Reduction and Control			
Have written entry procedures been developed for all confined space entries?	☐	☐	If **no**, contact EHS Industrial Safety Program (ehs-industrialsafety@ucsb.edu) for assistance.
Have engineering and/or administrative controls been implemented to control hazards in confined spaces that could not be eliminated? Example- Guards for exposed fan blades	☐	☐	If **no**, contact EHS Industrial Safety Program (ehs-industrialsafety@ucsb.edu) for assistance.
Permits			
Are Entry Permits or Reclassification Forms completed for all PRCS entries?	☐	☐	If **no**, contact EHS Industrial Safety Program (ehs-industrialsafety@ucsb.edu) for assistance.
Are Entry Permits or Reclassifcation Forms retained and submitted to the EH&S Confined Space Program Manager annually?	☐	☐	If **no**, contact EHS Industrial Safety Program (ehs-industrialsafety@ucsb.edu) for assistance.
Notes			